

Whipton Barton Federation

PSA Meeting.

Attending: Gem Frost (Chair), Selina Hunt (Treasurer), Samantha Cordey (Secretary), Maz Guest, Lorna Frankpitt, Amy Hardware, Sam Bamsey, Amy Everetts, Michelle Bennett, Fran McBride, James Norman.

Apologies: Erin Gerry, Gemma Will, Gary Reed.

Start 9.14am

Item 1. Car boot debrief.

Profit made = £70. In future we would like to aim for 3 main events a year. Summer Fayre, Christmas Bazaar and a spring Car boot sale. This along with non-uniform days, cake sales and seasonal events such as Easter competitions should secure a good annual profit.

Item 2. Library furniture.

The Junior Library request for some new, colourful furniture has been granted and some large bean bags and 3 stools have been ordered.

Item 3. Junior gardening club request.

We have had a beautifully written request from the Junior Gardening club for some items. This has been agreed; however the funds will not be available until September. As we use the money in the safe for current events and we have the summer Fayre and the Leavers gifts to buy. The amount of £150 has been agreed though to match the Infant request so may give the Juniors time to plan for any further needs that we could help with.

Item 4. Infants gardening supplies ordered.

The items requested from the Infant Gardening club (bark, water, compost, watering cans and seeds) have been ordered and delivered. They are being used and enjoyed already.

Item 5. Memorial garden day and time so we can organise balloons etc.....

Friday 23rd June has been agreed for the opening of the LEIA memorial garden. Time to be confirmed.

Item 6. James and Gemma to confirm exact disco date and time for year 2 and year 6.

Both to be held in the Junior hall.

Only date left available for Disco is Monday 24th July. Times to be confirmed.

Item 7. Summer Fayre details.

- Family room to be booked for PSA for 19th, 20th and 21st July for Fayre prep – approved.
- Suggestion from Infant business meeting to move time of Fayre to 3-4.30 not approved. A lot of external stalls already booked for earlier time.
- Time agreed at 2.30-4.30pm. Worry of Staff not staying to support event if it's much later.
- Stall sign-up sheets will be in Staff rooms for teachers to pick their stalls. All prizes and floats will be available on the day.
- Ideally 1 adult and 2 children, especially from the Juniors, to be on the stall 15 minutes before the gates open.
- James approved use of the field during the day to enable set up. Any extra help from staff/pupils much appreciated.
- Any problems or questions, Gem is happy for Teachers to contact her direct.
- Most stalls are 50p a go, some only 30p due to prize.
- Guess the balloons in the car agreed at £1 a guess to win £10.
- There will be 5 pitches for car boot sellers too.
- A letter will be sent to the local charity shops also to invite them to have a stall.
- Staff volunteers needed for the stocks!
- Letter will go out to ask for cake donations, Tombola and Jolly Jars for prizes.
- The bouncy Castle will need electric point this year. Near the reception.
- Anyone have a Gazebo for the cake stall?
- Tesco will be in attendance with some produce.
- Face Painter still needed.

Item 8. What gifts are the school getting for year 2 and year 6 so we can arrange PSA gifts?

Year 6 leavers agreed the PSA will buy presentation pen. Year 2 will be getting a 'moving on' gift as they are not leaving the Federation. PSA will put together stationary.

Item 9. Secretary post up for election.

Samantha Cordey handed in notice to leave post at the end of the year. Applicants to put in writing by Mid-July to allow for voting. Post is open to all parents and carers, not just current regular attendees. Post to go out on the school page to advertise.

Item 10. Kits!

One sponsor has said they have only received a picture of a blank kit and not one with their sponsor on it or a team pic?

James provided a picture of the school team in their kit which can be forwarded to Rockbears Motors however; Glendinning's name is on the back. Perhaps another photo could be taken

for them. Agreed that the Purple Balm sponsor will be used for a dedicated football kit as the school doesn't have a stable Netball team.

Item 11. Discuss figures in safe and bank account.

PSA Safe total = £730.52

PSA Bank total = £2610

Outlay for Summer Fayre = £350

Outlay for Leaving/moving on gifts = £260.

Item 12. Donating shoes at the end of school term.... project on Facebook. Toe to Toe

Idea of children leaving their shoes to be donated to those in need. James agreed a good idea however it would be better to have donation points rather than make it look like a requirement to do so. All shoes donated can then be used to make the words 'Toe to Toe' for the newsletter.

Item 13. Lunch play project, Gary to discuss further and for us to vote on contribution towards.

All agreed on positive outcome of lunchtime structured activities. More information needed with regards to how much the PSA would be asked to donate and what that money would cover with regards to provisions/training.

AOB.

Shopping dates agreed for Wednesday 21st June for Summer Fayre.

Begging letters returned to Secretary for more raffle prizes.

Need to contact Premier sports and Community Police ref: attending Summer Fayre.

Kitchen has requested the use of PSA Freezer for ice-cream storage. Agreed as long as they are empty before PSA Events.

School Sports day and family picnic all to be held on same day (July 12th). PSA could sell ice-pops on this day. Selina to look into Tesco's possibly donating water and/or fruit for the day.