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Whipton Barton Federation

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Dear Parents/Carers

You can now make online payments to school via instant bank transfer, credit or debit card for Schools Out!

I am pleased to advise that we have introduced a new service - 'School Gateway'. This means that you will be able to make online payments via the School Gateway smartphone app or website and can be used for;

- Trips
- Residentials
- Schools Out
- Lunches (with effect from May)

We will notify you by text or email when new items such as school trips and dinners are available for payment on School Gateway.

Aside from saving the school time and money on administration, School Gateway will also make it easier for parents to pay any time 24-7 and reduce the amount of cash being carried by children on school premises. **PLEASE NOTE:** We would like you to consider using Instant Bank Transfer instead of debit/credit cards as this reduces transaction charges for the school. This will also make it easier for you to choose this option when making future payments without having to re-enter your card details each time.

What you need to do now

Activate your School Gateway account. It's quick and easy to do. All you need are your email address and mobile number that school holds on record for you.

- **Download the free app:** If you have a smartphone, please download School Gateway from your app store (Android and iPhone). The app shows the same information as the website PLUS it saves the school money when we send you a text message.

OR

- Visit the website: www.schoolgateway.com and click on 'New User'. You will receive a text message with a PIN number. Use this PIN to log into School Gateway.

If you are having trouble logging in, it may be because the school doesn't have your current email and mobile phone number on record. Please call the school and we will update the details on our system. We hope that you will find School Gateway to be a fast and easy way to pay for school items.

Yours sincerely

Mrs J Hall
Business Manager



www.whiptonbartonfederation.co.uk